

January 12, 2003

The Honorable _____
Post Office
Jefferson City, MO 64501

Dear *Senator/Representative* _____

Congratulations on your recent election to the Missouri House of Representatives. Your willingness to dedicate your time and talents to your constituents is appreciated and admired. I wish you well during this session.

My name is *Sharon Kosek*, and I am the *Administrative Office Systems instructor at Hillyard Technical Center in St. Joseph, Missouri*. I have had the pleasure of teaching outstanding technical students for over *twenty* years.

If I can be of assistance regarding career and vocational-technical education issues or information, I would be happy to do so.

I look forward to working with you during your term in office.

Enclosed is an information sheet that provides some basic information about career and vocational-technical education.

My best wishes to you.

Sincerely

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